



Vendor Application

Thank you for applying to The Sunday Artisan Market, Ann Arbor's weekly arts and crafts market. The Market operates from April until Christmas and is located at 315 Detroit St., under the Farmers Market pavilion in the heart of the historic Kerrytown™ District.

The application process includes:

1. Review of your application packet by the Application Committee.
2. Acceptance or rejection of the application packet by the Application Committee.
3. You will be notified of the Committee's decision within one week after your application packet has been reviewed. The review process may take longer during the off-season (January-March). Notification will be sent by email or standard mail.

Note: If your application is approved, you may set up at the Market on any days of your choosing. On your first market day, the market manager will inspect your setup to confirm that your products and display comply with our operating rules and are consistent with the application and photos you submitted.

Please note:

- In order to maintain a good variety of products at the market, we may limit the number of vendors in a category.
- If you wish to add items to your product line after the initial application has been approved, approval from the market manager is required. You may be asked to submit a new application with photos of the new product(s) for review and approval.
- For space rental fees and clarification on what it means to be a daily or annual vendor, review the *Become a Vendor* information under *Join the Market* at www.sundayartisanmarket.org.
- The Market accepts cash and checks for payment. The Market does not accept credit or debit cards. Do not send any payment with your application.
- If a vendor engages in "buy and sell" activity at the market, the vendor's market membership will be terminated. "Buy and sell" means that a vendor is purchasing products and re-selling them as his/her own.
- If you have any questions or need further information, email the market manager at tsammanager@gmail.com or call the market voice mail at **734-913-9622**.

Applications will not be accepted via email.

Please mail pages 2 and 3 of the completed application, along with the required information, to:

**The Sunday Artisan Market
Application Committee
P.O. Box 7090
Ann Arbor, MI 48107**

Please print legibly when completing this form.

You may wish to keep a copy of your completed application for your records.

Applicant Name _____ Date _____
Email Address _____ Phone _____
Business Name _____
Mailing Address _____
City/Township _____ State _____ ZIP Code _____
Business Website _____
Etsy Store _____
Other Social Media Sites (Etsy, Facebook, Instagram, X, etc.) _____

How did you hear about our market?

- Online (specify website or social media site) _____
- Sunday Artisan Market Vendor (specify name) _____
- Other (please describe) _____

In what other markets/shows have you participated? _____

Please describe your products and how you create them:

Select all categories in which you would like to sell items:

- Books (authors) Floral/Nature Leather Photography Soap/Personal Care
- Candles Food Metal Printmaking Toys
- Ceramics/Pottery Glass/Mosaics Mixed Media Sculpture Wood/Furniture
- Fiber/Textiles Jewelry Painting/Drawing/2D Onsite Service
- Other (specify) _____

Please submit the following items and check off each item as you include it.
You must submit all the requested materials in order for your application to be processed.

The photos you send will help us judge the quality and originality of your products and display; quality photos are important. Print your full name on the back of each photo. Photos will be retained in the market's application files.

- Three clear, closeup, color photos of each type of product you wish to sell.
- One photo of you in the process of creating each type of product. Ex.: If you make clothing and pottery, include a photo of you making clothing and a photo of you making pottery. Include your hands and face in these photos.
- One photo of your workspace.
- One photo of your display. If you do not already have a display photo, please do a mockup of what your display would look like. For example, take a photo of a table (covered) with your products on display.
- Artist statement (your vision, why you do your art/craft, etc.).

Vendor Contract:

I/We understand and agree that if accepted:

1. I/We have designed and created all items I/we intend to sell at the market.
2. I/We have read and agree to follow the Market's *Operating Rules* and the *Safety Manual*, available under *Info for Vendors* on the market website www.sundayartisanmarket.org.
3. I/We will be responsible for obtaining Michigan sales tax licenses and any other licenses required by the local, state, or federal government to sell products, including food.

Applicant Name (print) _____

Applicant Signature _____ Date _____

Business Partner Name (print) _____

Business Partner Signature _____ Date _____

Check this box if the applicant is under the age of 18

If the applicant is under the age of 18, the responsible adult will complete this section:

I will be responsible for the minor child/vendor (under 18 years old) while he/she is at the market. If the minor is age 15 or younger, I or another adult will accompany him/her for the entire market day.

Name (print) _____

Signature _____ Date _____

Phone _____ Email _____

Relation to minor child _____