



The Sunday Artisan Market (TSAM) 2014 Vendor Agreement

1. I/we _____ have read and understand the following TSAM documents:

- A. Vendor Code of Conduct
- B. Operating Procedures
- C. Disciplinary Action Process

I further understand that failure to abide by the Vendor Code of Conduct and the Operating Procedures will initiate the Disciplinary Action Process.

2. Display -- I understand that final acceptance of my participation in TSAM will be decided by the Market Manager following the first day inspection.

- A. I will provide my own table, chairs and other display items.
- B. I will keep my display within the confines of my assigned space(s).
- C. I am responsible for securing and protecting my display with regards to weather.
- D. I will maintain a neat, orderly and professional display.
- E. I understand I must obtain approval from the Market Manager for the appropriate use of a tent.

3. I understand the Application Committee has approved my application for the following product categories and, if I decide to expand my product line into an additional category, at any time, I must submit a new application to be juried.

4. Market hours are 11 a.m. - 4 p.m. Daily Vendor check-in is 9:15 a.m. with space assignments beginning at 9:30 a.m. Annual Vendors are expected to arrive by 9:30 a.m. All vendors are expected to remain until 4 p.m. for tear down.

5. I understand that all vendors are required to produce a copy of a current Michigan Sales Tax License for the TSAM records. Vendors may only sell up to three times using a temporary Concessionaire's License.

6. I understand that any issues and/or concerns I experience with regards to Market business should be directed to the Market Manager.

7. I understand it is my responsibility to obtain liability insurance, if I choose to do so.

8. I give TSAM permission to use the following indicated items for promotional materials (TSAM website, flyers, social media sites, print ads, etc.) Please fill in all checked items.

Business Name: _____ Phone Number (_____) _____ - _____

Address: _____

Website: www. _____

Facebook Page: <https://www.facebook.com/> _____

Photo(s) - This includes any photos taken by the Market Manager or photographer working on behalf of the Market.

Vendor Signature

Date

Vendor Partner Signature

Date

Market Manager Signature

Date