

## **Vendor Code of Conduct**

Please be aware that activities within your booth may have an impact on other Market Vendors. Both sound producing activities and odors should be kept at a level that does not bother other Vendors or customers.

Vendors will behave towards Market customers, fellow Vendors, office staff, the Market Manager and the Market Board in a professional manner that fosters a sense of Market community, camaraderie and a spirit of cooperative involvement.

## Vendors are expected to:

- Treat customers with courtesy, respect, and honesty.
- Treat Market staff, fellow Vendors, and the Board of Directors with respect and professionalism.
- Resolve conflicts with patience, consideration, and (if necessary) with the assistance of the Market Manager.
- Secure and display all required documentation and process their own Michigan Sales Tax.
- Demonstrate sensitivity to people of all ages, ethnicities, and diversities.
- Immediately notify the Market Manager of any unsafe conditions.
- Be respectful of booth boundaries, display tastefully, and all products should be of high quality.

## **Prohibited Actions in The Market:**

- Hawking calling out to visitors who have not yet expressed an interest in your products, or selling outside of your booth
- Smoking on Market premises
- Religious or political campaigning
- Being under the influence of drugs/alcohol on Market premises
- Verbal harassment, physical threats, offensive language at any time
- Questioning and/or judging another Vendor's product.
  - Any questions regarding originality, production, quality, or jury approval shall be directed to the Market Manager for evaluation