



# 2018 Letter of Intent

## Deadline: Jan. 15, 2018

### Vendors,

Please complete and submit this form. This form helps us plan next year's market.

If you are currently an annual vendor — or if you plan to be an annual vendor next year — please include a \$25 per-space deposit along with this completed form.

- Make checks payable to **The Sunday Artisan Market**.
- Give your completed form and payment to the market manager or mail to:  
**The Sunday Artisan Market**  
**P.O. Box 7090, Ann Arbor, MI 48107**

**All Vendors: Please complete the information below (print legibly).**

Print Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Mobile Phone: (\_\_\_\_) \_\_\_\_\_

**Daily Vendors: Please complete the information below (print legibly).**

**In 2018, I plan to** (check one option below):

- remain a Daily Vendor
- become an Annual Vendor and rent 1 space
- become an Annual Vendor and rent 2 spaces
- not return

If interested in becoming an Annual Vendor, list your desired space(s) in order of preference, below.

- **Note:** A market map (with space numbers) is available on the market website:
  1. Go to [www.sundayartisanmarket.org](http://www.sundayartisanmarket.org).
  2. Under the **Artists** tab, click on **Artist Booth Map**.

**Space Preferences (list space numbers):**

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_ 3<sup>rd</sup> Choice: \_\_\_\_\_

4<sup>th</sup> Choice: \_\_\_\_\_ 5<sup>th</sup> Choice: \_\_\_\_\_ 6<sup>th</sup> Choice: \_\_\_\_\_

Additional Choices: \_\_\_\_\_

**Describe your preferences and/or special needs** (e.g., parking, sun vs. shade, main aisle, Kerrytown aisle, near the office, etc.):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Annual Vendors: Please complete the information below (print legibly).**

Print Name: \_\_\_\_\_

My 2017 Space Number(s): \_\_\_\_\_

**In 2018, I plan to** (check one option below):

- keep my current space(s)
- change my status to a Daily Vendor
- I currently have two spaces and plan to drop a single space next year.
- I currently have one space and would like to add a second space next year.
- I would like to change my location next year.
- not return

If you would like to move or add a space, list your desired space(s) in order of preference, below.

- **Note:** A market map (with space numbers) is available on the market website:

1. Go to **www.sundayartisanmarket.org**.
2. Under the **Artists** tab, click on **Artist Booth Map**.

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_ 3<sup>rd</sup> Choice: \_\_\_\_\_

4<sup>th</sup> Choice: \_\_\_\_\_ 5<sup>th</sup> Choice: \_\_\_\_\_ 6<sup>th</sup> Choice: \_\_\_\_\_

Additional Choices: \_\_\_\_\_

**Describe your preferences and/or special needs** (e.g., parking, sun vs. shade, main aisle, Kerrytown aisle, near the office, etc.):

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**I have read the market rules and regulations and the vendor code of conduct, and I agree to comply with them.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ALL VENDORS:**

If you would like to add to your product line for the 2018 season, you must submit an application and photos for the additional product(s).

See the market manager if you have questions about this procedure.

**QUESTIONS?**

- Call **734-913-9622** (leave a message)

OR

- Email **tsammanager@gmail.com**

**— Please make a copy of this form for your records. —**